

## ENCORE STRUCTURE

### SYNTHESIS TABLE

BODY	LEVEL	COMPOSITION	MEETINGS	DURATION OF MEETINGS	PLACE OF MEETINGS	AIM/OBJECTIVES	ROLE
CONFERENCE	POLITICAL	Political representatives from European regions	Biannually	1-2 days	In the region of the current presidency region	<ul style="list-style-type: none"> <li>- Discussing environmental issues at the political level</li> <li>- Building Alliances</li> </ul>	Driving-force of ENCORE
PRESIDENCIES	POLITICAL	Regional Minister of the region that hosted the last Conference (Co-Presidency) and Regional Minister of the region that will host the next Conference (Presidency)	Decided by the Regional Ministers	1-2 days normally	open	<ul style="list-style-type: none"> <li>- Giving political strength to ENCORE</li> <li>- Representing the network towards EU authorities</li> </ul>	Political support to ENCORE
SECRETARY GENERAL	POLITICAL	Regional Minister of the region that hosts the Secretariat	No fixed meetings – permanently working during 2 years (from Conference to Conference). Mandate can be renovated			<ul style="list-style-type: none"> <li>- Giving Co-Presidents political support</li> <li>- Representing the network when needed</li> <li>- Representing the Secretariat at political level</li> </ul>	Political “permanent” support

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STEERING COMMITTEE	POLITICAL	Presidency and Co-Presidency, Regional Ministers of the SG member regions	Annually or more	1 day	open; at least during the conference at the conference venue	Strengthening the network politically	Political support to ENCORE
GENERAL SECRETARIAT	TECHNICAL	Staff provided by the region who hosts the Secretariat	No fixed meetings – permanently working during 2 years (from Conference to Conference). Mandate can be renovated		The Secretariat is located in the region that holds the Secretariat	Giving technical assistance to Co-Chairs	Management of the ENCORE website, technical support in paperwork (drafting letters, statements etc)
STEERING GROUP (SG)	TECHNICAL	Representatives from ENCORE member regions. The SG aims to have 1 member region per EU member state	Twice a year (normally spring and autumn)	2 working days (Thursday and Friday) plus 1 extra day for study visits	Voluntary Region of a SG member	<ul style="list-style-type: none"> <li>- Giving continuity to ENCORE in between Conferences</li> <li>- Supporting the Conference organization</li> <li>- Proposing and organising ENCORE activities</li> <li>- Exchanging information</li> </ul>	<ul style="list-style-type: none"> <li>- Technical support to ENCORE</li> <li>- Follow up of the results of the conference</li> </ul>

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CO-CHAIRS	TECHNICAL	Representatives in the SG of the presidency and the co-presidency region	Within the SG meetings and others if necessary	1 or 2 days	Venue of the SG meeting or in one of the presidency regions	Chairing, leading and steering the SG meetings	Leading the network at technical level